

## Personal Development Plan (initiate by the end of the meeting):

Dates: from..... to: .....

Agreed learning objectives	How can these objectives be achieved?	What is the evidence of achievement?	Timescale
<u>EXAMPLE:</u> Demonstrate confidence in discussing bad news with patients and relatives.  <u>OWN EXAMPLE:</u>	<u>EXAMPLE:</u> Trainee sits in twice on consultant to observe practice. Consultant sits in twice on trainee and gives feedback.  <u>OWN EXAMPLE:</u>	<u>EXAMPLE:</u> Consultant gives positive feedback on mini-CEX. Trainee feels more confident.  <u>OWN EXAMPLE</u>	<u>EXAMPLE:</u> By next meeting (date).  <u>OWN EXAMPLE:</u>

Date:.....

Trainee signature: ..... Supervisor signature: .....

Date of next meeting: .....